



16 July 2026

Dear Tenderer

RFB NO. 00470/2026: BUILDING CONDITION ASSESSMENT.

SUBJECT:

You are hereby invited to tender for the abovementioned Services in accordance with the documents of enquiry contained herein.

Elucidation of the Enquiry

Should any part or parts of the enquiry require further explanation, be ambiguous or contradictory, elucidation prior to submission of your proposal, and is to be obtained from:

All Commercial and Technical queries:

Mbali Masilela Tel: 011 703 7006 and e-mail: mbali.masilela@nbcrl.co.za

Submission of Tender

Your tender is to be submitted in the manner described in the **Instructions to Tenderers** contained in **Section A** and testimonial guide template of the enquiry document by not later than the **06 August 2026 16:30pm. Questions for clarity on tender will close on 23 July 2026 at 16:30pm.**

Further to note that the intention to tender closing date is 23 July 2026 at 16:30pm. Failure to respond to intention to tender will result in disqualification of your submission.

Yours faithfully

Madikana Magooa

Procurement Manager



**NATIONAL BARGAINING COUNCIL FOR THE ROAD FREIGHT AND LOGISTICS
INDUSTRY**

RFB NO. 00470/2026

BUILDING CONDITION ASSESSMENT

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SECTION A

BUILDING CONDITION ASSESSMENT

INSTRUCTIONS TO TENDERER



**NATIONAL BARGAINING COUNCIL FOR THE ROAD FREIGHT AND LOGISTICS
INDUSTRY**

RFB NO. 00470/2026

BUILDING CONDITION ASSESSMENT

INSTRUCTIONS TO TENDERERS

TENDER THAT CONSISTS OF ONE ORIGINAL MUST BE SENT VIA A LINK THAT WILL BE PROVIDED BY THE TIME AND DATE STIPULATED IN THIS ENQUIRY.

NB: TENDERS MUST NOT BE ADDRESSED OR DELIVERED TO INDIVIDUALS.

1. CLARIFICATION OF ENQUIRY DOCUMENTS

Should there be doubt as to the meaning of the enquiry document; the Tenderer shall seek clarification before submitting a tender. All additional information supplied shall be made available to all other Tenderers. All queries shall be submitted by not later than **23 July 2026**.

2. AGREEMENT CONDITIONS

The Conditions of Contract shall be the Conditions of Contract contained in the enquiry document. The Tenderer may submit a tender containing proposed variations or qualifications to the Contract Conditions.

3. MAIN OFFER AND ALTERNATIVE PROPOSALS

Tenderers shall submit a main offer on the forms provided in accordance with the requirements set out in the enquiry. Tenderers may in addition submit alternative offers, which shall clearly indicate either technical and/or financial advantages to the NBCRFLI.

4. SUFFICIENCY OF TENDER

No alterations will be allowed once a tender has been submitted. In the event of any discrepancies occurring between the prices and particulars detailed by the Tenderer in the forms provided with the enquiry and those contained in any additional letter or document by the Tenderer, the former shall prevail.

5. TENDERER TO INFORM THEMSELVES FULLY

The Tenderer is to examine the scope of services provided. Should there be any doubt as to the meaning of the scope of services, or ambiguity as to the scope of the enquiry, the Tenderer is to immediately notify the NBCRFLI and have the matter rectified, otherwise it will be taken that the enquiry is fully understood, and no liability for errors will be admitted due to the foregoing.

6. EXTENSIONS TO TENDER CLOSING DATE

Under no circumstances will requests for extensions to the tender closing date be considered unless there are delays in providing additional information that is due from NBCRFLI.

7. REJECTION OF TENDERS

A tender may be rejected if: -

- 7.1 It is received after the time and closing date stipulated in the enquiry or a subsequent official amendment thereto.
- 7.2 It contains any omission, erasure, alteration, text addition or irregularity.
- 7.3 It does not include the required information necessary for proper comparison and evaluation.
- 7.4 It is not in accordance with the commercial and technical requirements of the evaluation.

8. CONFIDENTIALITY OF ENQUIRY DOCUMENTS

The enquiry document shall be treated as strictly confidential by the Tenderer. Tenders received will be treated as confidential and no aspect of any tender will be disclosed to third parties by NBCRFLI.

9. ACCEPTANCE OF TENDERS

The NBCRFLI reserves the right to reject any tender, or accept portions of tenders received, without being obliged to give reasons.

10. VALIDITY

Tenders shall remain open for acceptance for 120 (hundred and twenty) days from the closing date.

11. EXPENSE IN PREPARATION OF TENDERS

The NBCRFLI will not be responsible for any expenses or losses, which the Tenderer may incur in the preparation of the tender.

12. CONDITIONS UNDER WHICH TENDERS WILL BE CONSIDERED

No tender will receive consideration unless it is complete and in accordance with the requirements of this enquiry specification. Should the Tenderer wish to offer services which in his opinion is considered an improvement arrangement or selection the Tenderer may submit such an offer as an alternative to the main offer.

13. SUBMISSION OF TENDERS

13.1 Tender - Soft Copy

An online link will be affected by the NBCRFLI specifically for the Service Providers who have submitted their details for the Intention to tender to be submitted to mbali.masilela@nbcfrfi.co.za by the at **23 July 2026 @ 16:30pm**.

RFB NO. : **00470/2026**
DESCRIPTION : **BUILDING CONDITION ASSESSMENT**
CLOSING DATE : **06 August 2026 @ 16:30pm**

The Tenderer shall prepare one original set and of the documents comprising the Tender and supplementary information.

14. EVALUATION

14.1 All tenders will be evaluated by a bid evaluation committee.

14.2 The evaluation of the bids will be done in a two-stage process:

14.2.1 The **first stage** will be the evaluation of bids on functionally.

14.2.2 The **second stage** of evaluation will be on the 80/20 principle, where 20 points are allocated for preference and 80 points for price only.

STAGE 1: FUNCTIONALITY – 100 Points

- A total point of **100** is allocated for Functionality
- **Tenders shall score a minimum of 70 points on functionality from the submitted document and in conjunction with presentation move on to the next stage where they will be evaluated on Price and Preference Points.**

15. EVALUATION CRITERIA**15.1 Functionality**

CRITERIA	Rating					Weight	Total
	1	2	3	4	5		
The functionality proposal will be evaluated on a scale of 1-5 in accordance with the criteria below.							
1.1 COMPANY EXPERIENCE AND REFERENCES						30	
The bidder must demonstrate their relevant experience in conducting building condition assessment services. Bidders to submit signed letters of reference for the period of inception of the firm. The letters must be on the client's letterhead indicating the following: • Name of the project. • Project duration (start and completion date). • Project scope of works. • Clients' comments on service provider's performance on the project. • Client representative responsible for the project. • Client's email address and contact details. The Bidder to submit a minimum of five (5) projects, that they have been involved in aligned to the requirements as stated in this tender. • Submit seven (5) or more completed projects since inception of the firm = 5 points • Submit four (4) completed projects since inception of the firm = 4 points • Submit three (3) completed projects since inception of the firm = 3 points • Submit two (2) completed projects since inception of the firm = 2 points							

CRITERIA	Rating					Weight	Total
	1	2	3	4	5		
The functionality proposal will be evaluated on a scale of 1-5 in accordance with the criteria below.							
Submit three (1) completed projects since inception of the firm = 1 points Submit less than one completed projects since inception of the firm = 0 points							
1.2 QUALIFICATION AND EXPERIENCE OF THE PROJECT TEAM LEADER AND TEAM MEMBERS The bidder's Project Team Leader must have a minimum of Eight (8) years' experience in providing building condition assessment services. The bidder's Project Team members must have a minimum of five (5) years' experience in providing building condition assessment services. The Project Team Leader and Team Members must have relevant qualifications in the Built Environment or Engineering together with valid registration with professional bodies. Bidder to submit an Organogram indicating the Project team Leader and team members, with CVs indicating qualifications, professional registration certificates and relevant experience in providing building condition assessment services = 5 Points Bidders who fail to submit documentation as requested above = 0 points						30	
1.3 METHODOLOGY AND PLAN. Project Plan and detailed Methodology The Bidder must provide a detailed project implementation plan with a company safety file which details how the service will be carried out (methodology) and response time in Conducting Building Condition Assessment and utilisation of the Project Team. The project plan and methodology must include, but not limited to, a short write up on the approach to achieving each deliverable, associated timelines and support plans:						40	

CRITERIA	Rating					Weight	Total
	1	2	3	4	5		
The functionality proposal will be evaluated on a scale of 1-5 in accordance with the criteria below.							
✓ Project initiation and planning ✓ Pre-assessment preparation ✓ Site visits and data collection ✓ Data analysis and evaluation ✓ Report preparation. ✓ Client presentation and review Project plan and methodology indicating how they are going to conduct BCA. Project plan indicating the methodology, deliverables, time frames and support plans = 5 points. No project plan/ project plan with incomplete information = 0 points							
TOTAL						100	
A minimum threshold of 70% is applicable							

PREFERENCE POINTS

The evaluation will be on the 80/20 principle, where 20 is allocated for preference points as per specific goals and 80 points for price.

The percentage for functionality will be calculated as follows.

$$Ps = \frac{So}{Ms} \times AP$$

Where:

Ps = percentage scored for functionality by bid under consideration

So = total score of bids under consideration

Ms= maximum possible score, i.e. 5x (a) 100=

Ap = percentage allocated for functionality (in this bid = 100)

- i. The value scored for each criterion will be multiplied by the specified weight for the relevant criterion to obtain the marks scored for each criterion.
- ii. The scores for each criterion will be added to obtain the total score.
- iii. This score will be converted to a percentage and only bidders that have met or exceeded the minimum qualifying score of 70 percent of 100 percent on functionality will be evaluated further.
- iv. Bidders not meeting a minimum qualifying score of 70 percent on functionality will be disqualified.

Sub-Contracting

A tenderer will not be awarded points for BBBEE status level if it indicated in their proposal/tender document submitted that such a tenderer intends sub-contracting more than 25% of the value of the contract to any other enterprise that does not qualify for at least the points that such a tenderer qualifies for, unless the intended sub-contractor is an Exempted Micro Enterprise (EME) that has the capability and ability to execute the sub-contract.

A tenderer awarded a contract may not sub-contract more than 25% of the value of the contract to any other enterprise that does not have an equal or higher BBBEE status level than the successful tenderer concerned, unless the contract is sub-contracted to an EME that has the capability and ability to execute the sub-contract.

The tenderer is required to provide information regarding sub-contracting on the schedule of proposed sub-contractors form as well as the schedule for transformation requirements in Section B of this enquiry.

General

During the evaluation process NBCRFLI may engage with one or more tenderers for clarification of their tender. Tenderers must also note that presentations may be required and as a result they must be always prepared when submitting their tender documents. Based on the results of the evaluation process, NBCRFLI will approve the awarding of the contract to the successful tenderer subject to a due diligence being conducted.

SECTION B

**NATIONAL BARGAINING COUNCIL FOR THE ROAD FREIGHT AND LOGISTICS
INDUSTRY**

RFB NO. 00470/2026

BUILDING CONDITION ASSESSMENT

FORM OF TENDER

INDEX

A. Proposed Solution and Standard Forms

Item	Title
1.	Company's Profile and Proposed Solution
2.	Tenderer's references
3.	Schedule of Proposed Sub-Contractors
4.	Alterations by Tenderer
5.	BEE and Tax Clearance Certificate
6.	Supplier Registration Form
7.	Declaration of Interest

B. Financial Proposal: Item Title

1.	Offer
2.	Summary of Costs

A. PROPOSED SOLUTION and STANDARDS FORMS

A 1. COMPANY PROFILE AND PROPOSED SOLUTION

Tenderers to provide the company profile and the Solution.

A.2 TENDERER'S REFERENCES

Tenderers to provide three (3) contactable references of relevant services carried out in the last five years that the best illustrate the experience of the tenderer.

Tenderers are requested to provide three (3) references of relevant services carried out in the last five years that best illustrate the experience of the tenderer		
Using the format below, provide information on each assignment for which your firm/entity, either individually as a corporate entity or as one of the major companies within an association, was legally contracted.		
Assignment Name:		Country:
Location within Province:		Professional Staff Team Provided by Your Company /Entity (Profiles):
Name of Entity/Client:		Types of Funds Managed:
Address:		Duration of Assignment:
Start Date (Month/Year):	Completion Date (Month/Year):	Approx. Value of Fund:
Name of Associated Companies, If any:		No. of months of Professional Staff Provided by Associated Companies:
Comment:		

A.3 SCHEDULE OF PROPOSED SUB-CONTRACTORS

The Tenderer shall detail below all Sub-contractors that he proposes to employ to render of any part of the Services, together with a description of the service he proposes to sub-contract. Notwithstanding the inclusion of any Sub-contractor herein, this shall be read in conjunction to clause 14 [Evaluation] above in Section A of this enquiry as well as the schedule for transformation requirements.

NAME	WORK TO BE SUB- CONTRACTED	APPROXIMATE VALUE

A.4 ALTERATIONS BY TENDERER

Should the Tenderer desire to make any departures from or modifications to the Conditions of Contract, Schedule of Prices, or to qualify his tender in any way, he shall set out his proposals clearly hereunder or alternatively state them in a covering letter attached to his tender and referred to hereunder, failing which the tender will be deemed to be unqualified.

PAGE	CLAUSE OR ITEM	PROPOSED ALTERATIONS

A.5 BEE AND TAX CLEARANCE CERTIFICATE

Tenderers are required to provide a valid BEE and Tax Clearance Certificate.

A.6 SUPPLIER REGISTRATION FORM

It is expected of tenderers who are not registered on the NBCRFLI's accredited Supplier Database to register using the prescribed form. Once the form is completed it may be submitted together with the tender. The NBCRFLI reserves the right not to award tenders to tenderers who are not registered on the Database.

NBCRFLI

Your Road Freight Partner.

SUPPLIER REGISTRATION FORM*All sections marked with an apteryx “*” are compulsory to complete***Please Note**

- ◇ This form must be completed by all applicants wishing to register as suppliers on the NBCRFLI supplier database. Please reflect all the resources the firm has such as: Years of Experience, No of employees etc. Also reflect the expertise and experience that the company has. Other relevant additional documentation may also be attached. The NBCRFLI will determine the suitability of firms for entry into its database, based on the information provided.
- ◇ All sections of the application form must be completed in full.
- ◇ The application form is to be completed by the duly authorised official of the contracting firm.

Registration pre-requisites

- ◇ Proof of company registration and/or any other form of legal standing must be submitted.
- ◇ A *current and original* Tax Clearance Certificate from South African Receiver of Revenue Service [SARS] certifying that the taxes of the applicant are in order or that suitable arrangements have been made with SARS to bring them in order. The Tax Certificate will be reworded at the allocated space for the VAT number with the words “compulsory if turnover is more than R1, 000 000”. Where the person is not required to be registered for VAT, the Receiver of Revenue will write issue the certificate with blank VAT reference number.
- ◇ Submit proof of Professional Registration with the relevant Professional Body.
- ◇ Submit Company composition on the form attached as Section “C” also referred to as CK1
- ◇ Attach Black Economic Empowerment (BEE) Strategy/Transformation Strategies/ strategies to empower the Disabled/physically challenged.
- ◇ Company Profile
- ◇ Proof of banking details

A.7 DECLARATION OF INTEREST

DECLARATION OF INTERESTS (KINSHIP, RELATIONSHIP WITH PERSONS EMPLOYED BY NBCRFLI)

In terms of the Procurement Policy, no person or persons employed by the NBCRFLI may be awarded a bid by the Council.

Any legal person, or persons having a kinship with persons employed by the NBCRFLI including a blood relationship, may make an offer in terms of any bid invitation. In view of possible allegations of favouritism, should a resulting bid or part thereof be awarded to persons connected with or related to an employee of the NBCRFLI, it is required that the bidder or his/her authorized representative declare his position vis-à-vis the evaluating authority and/or take an oath declaring his/her interest, where— the legal person on whose behalf this application signed, has a relationship with persons/a person who are/is involved with the evaluation of the bid(s), or where it is known that such a relationship exists between the person or persons for or on whose behalf the declarer acts and persons who are involved with the evaluation of the bid.

To give effect to the above, the following questionnaire shall be completed and submitted with the bid.

Do you, or any person have any relationship (family, friend, other) with a person employed with the NBCRFLI or its Administration and who may be involved with the evaluation, preparation and/or adjudication of bids?

Yes/No

If so, state particulars

Are you or any other person connected with this application, employed the NBCRFLI?

Yes/No

If so, state particulars

SIGNATURE OF DECLARER

DATE

POSITION OF DECLARER
COMPANY OR APPLICANT

NAME OF

I/we, the undersigned (Print name/s)

Certify that the information as finished in this document is correct.

Signature/s

Date

Designation

(Please initial all other pages of this document)

B. FINANCIAL PROPOSAL

B.1 BID PRICE / OFFER

Having examined the Specifications and all other documentation contained in the Enquiry document for the above-named Services, we the undersigned, offer to carry out the whole of the said Services in conformity with the said Enquiry document, which includes all these documents for the sum of:

NOTE: REFER TO PRICING SHEET ATTACHED HERETO.

R..... (In words)

.....

.....

(INCLUDING 15% VAT)

We undertake to commence the Services on receipt of the NBCRFLI's representative's instruction to commence.

We agree to abide by the terms and conditions of this Tender for a period of 90 days from the closing date and undertake that it will not be withdrawn and shall remain open for acceptance by you up to the expiration of the said 90 days.

Unless and until a formal Agreement is prepared and executed, this Tender, together with your written acceptance thereof, shall constitute a binding Agreement between us.

Dated this..... day ofyear Signature..... in

the capacity ofDuly authorised to sign tenders for

and on behalf of: Bidder Name

B.2 SUMMARY OF FEES

Summary of proposed fees.	
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SECTION C

RFB NO. 00470/2026

BUILDING CONDITION ASSESSMENT

CONDITIONS OF AGREEMENT

(Any resultant Service Level Agreement will be subject to NBCRFLI's generic terms and Conditions of Agreement)

The blank SLA must be downloaded from the NBCRFLI to familiarised with the terms and conditions.

SECTION D
SCOPE OF SERVICES

FOR

RFB NO.00470/2026
BUILDING CONDITION ASSESSMENT

SPECIFICATIONS

1. BACKGROUND

The National Bargaining Council for the Road Freight and Logistics Industry (NBCRFLI) is seeking BIDS from suitably qualified service providers to conduct building condition assessments for NBCRFLI building facilities at 29 & 31 De Korte Street, Braamfontein offices. The purpose of the building condition assessments is to establish the current structural integrity, safety, functionality and regulatory compliance of NBCRFLI's building facilities in accordance with the National Building Regulations, the Occupational Health and Safety Act and all other statutory building compliance requirements and operational standards. The assessments will identify existing and potential defects, health and safety risks, and areas of non-compliance that may pose a risk to occupants, employees and the public. The outcomes will enable the NBCRFLI to plan and prioritise maintenance, repairs and capital interventions, ensure statutory compliance, reduce liability, and provide safe, functional and legally compliant municipal buildings that support effective service delivery.

To ensure the assessments are aligned with global and national best practices, bidders are expected to align their methodology and deliverables with the following frameworks:

- **CIDMS Toolkit,**
- **NIAMM Standard and Guidelines.**

The condition assessments must, therefore, address the following key elements in alignment with these frameworks:

- **A detailed portfolio overview, including asset hierarchies and classifications;**
- **Development of an asset risk profile using condition-based and criticality assessments;**
- **Establishment of asset renewal profiles, aligned with lifecycle planning and serviceability assessments;**

By adopting this structured and standards-based approach, NBCRFLI seeks to institutionalize proactive asset care and improve the quality, cost-efficiency, and sustainability of its property portfolio over the long term.

1. Scope of Work

The Consultant shall review available information, make inquiries of the property owner, make observations sufficient to establish the type and approximate extent of physical deficiencies, and take representative measurements and make informed estimates of the

cost to remedy physical deficiencies and to prepare the lifecycle replacement report/schedule.

2.1. State of Buildings Assessment Activities

The Consultant will be required to provide an on-site validation of the state of facilities/buildings to determine their serviceability. As minimum requirements, the Consultant will provide the following:

- a) **Recommend least cost options for the architectural solutions for the facilities.**

2.2. Civil/Structural Engineering Assessment Activities

The Consultant is required to conduct building assessments to determine the potential risks in relation to the buildings and existing services (surface and underground). As a minimum requirement, the Consultant is to provide the following:

- a) **Detailed report(s) on all Civil/Structural aspects on the facilities from a structural integrity/service limit, capacity including parking and interconnecting access gates/routes to the facility for traffic impact.**
- b) **Recommend least cost options for making good the facilities/building in a short-term to long-term.**

2.3. Electrical Engineering Assessment Activities

The Consultant will be required to conduct assessments of electrical reticulation and power demands for all the facilities. As a minimum the *Consultant* is to provide the following:

- a) **Detailed report on the existing state of electrical systems for each facility/building in terms of demand and supply.**
- b) **Assessments of existing wiring and circuit boards/breakers.**
- c) **Assess the state of energy efficiency for each facility.**
- d) **Provide a least cost options for making good or upgrade the electrical systems for each facility/building.**

2.4. Best Practice Building Condition Assessment Activities

The Consultant is required to conduct building assessments to determine the potential risks in relation to all other aspects of the buildings and services that would form part of best practice in comprehensive building condition assessments. The Consultant is expected to report on all aspects of the building that may have been omitted in sections 2.1 to 2.4 above and should cover the following best practice elements:

- i. **Site**
- ii. **Frame and Envelope**

- iii. **Interior Elements**
- iv. **Plumbing and Electrical**
- v. **Fire protection/life safety**
- vi. **Miscellaneous issues**
 - **Adequacy and compliance in support of persons with disabilities**
 - **Environmental concerns**
 - **Building Code violations**
 - **Building measurement confirmation**
 - **Survey and Research Procedures**

The Consultant shall plan the execution of the building condition assessments in such a way that they are able to collect adequate and relevant evidence that will assist them to make the most appropriate opinion on the physical deficiencies and long-term replacement reserves of the property. The Consultant is expected to employ best practice research techniques in the collection of evidence and formulation of their opinion.

The Consultant shall be expected where practicable to place reliance on:

- a) **Interviewing building management and ownership.**
- b) **Interrogatories with stakeholders which may include tenants.**

In addition, attempt to discover the following information:

- **Type and extent of deferred maintenance.**
- **Type and extent of latent or patent defects.**
- **Anticipated costs to remedy known physical deficiencies at the property.**
- **Historical costs incurred for repairs, improvements, recurring replacements, etc.**
- **Programme for preventive maintenance, repairs, and budgeting for replacement reserves.**
- **Age of systems, components and equipment when different from property age.**
- **Current and recent maintenance practices.**
- **Existence of outstanding citations for building, fire and zoning code violations.**
- **Existence of any compliance assessments to meet the needs of persons with disabilities.**
- **Existence of any other previously prepared due diligence survey.**
- **Energy management efficiencies.**
- **Environmental concerns.**

3. Report

4.1. The following buildings form part of the scope

- a) 29 De Korte Street, Braamfontein**
- b) 31 De Korte Street, Braamfontein**

The Consultant shall be expected to provide a report which includes opinions on the state of the building including but not limited to the following:

4.2. Executive Summary

- a) General Description
- b) General Condition
- c) Estimated Required Expenditures
- d) Recommendations

4.3. Purpose and Scope will cover the following but is not limited to:

- a) Civil works and Wet works**
 - a. Paving Areas**
 - b. Water networking**
 - c. Storm water/ sewage**
 - d. Manhole networks**
 - e. Pumps including bore holes and sump pumps**
 - f. Drainage**
 - g. Grease traps**
 - h. Fencing**
 - i. Retainer walls**
 - j. Groundwork/landscaping**
 - k. Plumbing**
- b) Structural works**
 - a. Roof coverings**
 - b. Rafters**
 - c. Ceiling**
 - d. Walls**
 - e. Structural integrity (sub and super structure)**
 - f. Facade**
 - g. Staircases**

d. Evaluate indoor air quality and natural lighting.

4.4. Description and Condition

4.5. Cost estimates to Remedy Deficiencies

4.6. Replacement Reserve Analysis

4.7. Qualifications

- **Limiting Conditions**
- **Consultant's Certification**

4.8. Exhibits

- **Photographs**
- **Pre-survey questionnaire and disclosure schedule**
- **Subject description and parameters schedule**
- **Schedule of data/documents reviewed**

4.9. The Building Condition Assessment Report should add all aspects of best practice that may have been omitted in this specification.

5. Deliverables

The service provider shall provide the following deliverables:

- A comprehensive report detailing the findings of the Building Condition Assessment.
- Recommendations with specifications for maintenance, repairs, and upgrades, categorised by priority (immediate, medium-term, long-term).
- Cost estimates for recommended interventions.
- A timeline for the implementation of recommended actions.

6. EVALUATION

All tenders will be evaluated by a bid evaluation committee.

6.1 The evaluation will be evaluated on 3 Stage process:

- **Stage 1: Pre-qualification**
- **Stage 2: Functionality**

- **Stage 3: Preferential Procurement (80/20), where 20 points is allocated for preferential and 80 points for price.**

STAGE 1: PRE-QUALIFICATION

Mandatory Requirements

The prospective company must submit proof of registration in any of the following professional bodies.

- Engineering Council of South Africa (ECSA)
- South African Institution of Civil Engineering (SAICE)
- Consulting Engineers South Africa (CEA)
- South African Institute of Electrical Engineers (SAIEE)
- Association of Construction Project Managers (ACPM)
- Institution of Structural Engineers South Africa (ISTRUCTE SA)
- South African Facilities Management Association (SAFMA)
- South African Institution of Mechanical Engineering (SAIMECHE)
- South African Institute for Occupational Safety and Health (SAIOSH)

NB: Bidders who fail to submit the above documents will be disqualified and will not be evaluated further, however, to the extent that the applicable laws and regulations permit, bidders will be contacted to address outstanding information within a reasonable timeline. The request of such outstanding information will not be information that affects the substance of the bid or give a bidder unfair advantage to the other bidders

STAGE 2: FUNCTIONALITY

- A total point of **100** is allocated for Functionality.
- **Tenderers shall score a minimum of 70 points on functionality evaluation from the submitted document and in conjunction with presentation to move on to the next stage where they will be evaluated on Price and Preference Points.**

7. FINANCIAL COMMITMENT

- The NBCRFLI may undertake a due diligence to qualifying service provider (s) of functionality.
- The NBCRFLI reserves the right not to award the bid.

	INDICATE WITH AN 'X'							
Are you/is the firm a registered VAT Vendor	YES				NO			
If "YES", please provide VAT number								

I / We _____

(full name of Bidder) the undersigned in my capacity as _____

of the firm _____

hereby offer to NBCRFLI to render the services as described, in accordance with the specification and conditions of contract to the entire satisfaction of the NBCRFLI and subject to the conditions of tender, for the amounts indicated hereunder:

Description of services	Quantity	Cost
Actual building survey	1	
Provision of detailed survey report with remedial measures, recommendations, specifications, cost estimates, and time frame for implementation.	1	
Sub Total		
VAT @15%		
Grand Total VAT incl		

Completion period after official order: _____ (days/weeks/months)

Signed Date

Name Position

Tenderer

8. BRIEFING SESSION

NB - COMPULSORY briefing and site inspection to be held on (1 Week after advertisement) at 11:00.